

# CRFPD Regular Business Meeting

December 10, 2025

**Board Members:** Heidi Hagler, Bob Conder, Christy Johnson, Tony O'Donahue, John Taylor  
**CFD – Chief** Ben Janes

## Agenda

1. Call to order Chair
2. Introductions & public comments
3. Auditor's Report Peter Gelser
4. Late agenda items
  
5. Consent Agenda
  - a. Meeting Minutes: Secretary  
October 29, 2025 Regular Board Meeting
  - b. Treasurer's Report Treasurer
    - i. Through October, 2025
    - ii. Through November, 2025
  - c. Tabled Items from Chief's Report Chief Janes
    - i. Backfill for current Lt position
    - ii. Conditions of Service report
    - iii. Service area tax gap
    - iv. Early Postcard possibility & cost--in process
    - v. New Apparatus Chassis Payment through BC--in process
  - d. Correspondence (informational)
    - i. Meeting notifications  
[Evvnts | Gazettetimes.com](#)  
Emails sent to our distribution list  
Posted on CorvallisRFPD.Com
  - e. Old Business Items (informational)
    - i. Website policy update-changes approved; in-process (Heidi)
    - iii. Paint: kitchen exhaust area, men's bathroom scheduled; generator enclosure scheduled for Spring
    - iv. Public records policy update--in process (Johnson/Hagler)
    - v. Website accessibility--in process (Johnson/Hagler)
    - vi. Sales of Retiring Apparatus Completed, totaling \$31,951 (Conder)
    - vii. Solar Grant Status (news expected Q1 2026)
  - f. Board Calendar Items for November, December
    - i. SDIA Insurance review/longevity credit-Nov (Chair, Vice Chair)-see New Business
    - ii. Make SDAO reservations for Feb. conference
    - iii. Prepare and distribute scholarship payments (Treasurer)
    - iv. GoDaddy renewal (see New Business)
  - g. Time and date for next Regular Board Meeting: 6:00 p.m. January 14, 2025

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6. Fire Chief's report Chief
  - a. Incident reports
  - b. Emergency Managers' reports
  - c. Locke Fire Station - Lt's report
  - d. Phoenix G2 Proposal
  - e. RRV Program modifications (stipend)-documentation
  - f. Triton audit update
  - g. Bees at draft site update
  - h. Response to Intern of the Year question
  
7. New Business
  - a. GoDaddy renewal (Conder)
  - b. Ethics Law change (informational-see OGEC email)
  - c. Seismic Grant Public Support (Tayl)
  - d. Jet pump in well house: replace? (O'Donahue)
  - e. Proposed Rule Making for Electronic Files (Conder, Taylor)
  - f. Insurance Renewal (Conder)
  
8. Old Business
  - a. Landscape Plan update (O'Donahue)
  - b. RRV updates on website (informational-Johnson/Conder)
  
9. Other Matters
  - a. Concluding thoughts
  - b. Close regular meeting. Chair