

# CRFPD Regular Business Meeting Agenda

## October 21, 2026

**Board Members:** Heidi Hagler, Bob Conder, Christy Johnson, Tony O'Donahue, John Taylor  
**CFD** – Chief Ben Janes

### Agenda

1. Call to order Chair
2. Introductions & public comments
3. Late agenda items
4. Consent Agenda
  - a. Meeting Minutes: Secretary
    - i. August 19, 2026 Regular Board Meeting
    - ii. September 16, 2026 Regular Board Meeting
  - b. Tabled Items from Chief's Report Chief Janes
    - i. Backfill for current Lt position
  - c. Correspondence (informational)  
Meeting notifications  
[Evvnts | Gazettetimes.com](#),  
Emails sent to our distribution list  
Posted on CorvallisRFPD.Com
  - d. Old Business Items (informational)
    - i. Website policy update-changes approved; in-process (Hagler)
    - ii. Schedule Strategic Planning Meeting dates for after Triton report release (Board)
    - iii. Website quotes (Hagler)
    - iv. Landscape information on website (O'Donahue/Vale)
  - f. Board Calendar Items for September & October  
*October*
    - i. 4a's on tax collection due from LC and BC; prep for budget process
    - ii. Check w/ CFD-Fawnee Cistern winterized?
    - iii. Schedule Auditor meeting for Nov (or Dec)
    - iv. Review Stn Maint Schedule with LT (now Fenner)
    - v. SDIS Best Practices due in Nov.

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### *November*

- i. Resolution to transfer funds to capital reserve and equipment reserve funds
- ii. SDAO/SDIS Best practices form due 1<sup>st</sup> week (Conder)
- iii. SDIS Insurance review (+ longevity credit if available)
- iv. Receive/review audit (if available, or schedule for Dec)
- vi. Pay OR Dept of revenue audit fee by 12/31
- vii. Vi. SDAO annual meeting reservations

g. Next Regular Monthly Meeting: November 18, 2026, 6:00

### 5. Fire Chief's report

Chief

- a. Incident reports
- b. Emergency Managers' reports
- c. Locke Fire Station - Lt's report
- d. New water tender update (foam purchase question, deployment date)
- e. Super Single update
- f. Conditions of Service report (AJ Triton)
- g. Update on Stn 6 Lt. Rose replacement

### 6. New Business

- a. Review/Discuss "Greenberry Gap" letter and approach (Hagler)
- b. Status of water tender sale (Conder)
- c. Foam purchase for tender (O'Donahue)
- d. Public information request & Policy (Hagler)
- e. Bob Fenner Projects
  - i. Apparatus Bay Exhaust System
  - ii. Intercom (Tap Out) system repair & G2 Phoenix Alerting System
  - iii. CRFPD-Fenner Contract Status & charges to date
  - iv. Potential safety grant
  - v. Next steps

### 7. Old Business

- a. Ethics training & SDIS Best Practices-complete? (Conder)
- b. Review proposed changes to Board Duties & Responsibilities Manual (All)

### 8. Other Matters

- a. Concluding thoughts
- b. Close regular meeting

Chair