

CRFPD Regular Business Meeting

January 14, 2026

Board Members: Heidi Hagler, Bob Conder, Christy Johnson, Tony O'Donahue, John Taylor
CFD – Chief Ben Janes

Agenda

1. Call to order Chair
2. Introductions & public comments
3. Late agenda items

4. Consent Agenda
 - a. Meeting Minutes: Secretary
 - i. December 10, 2025 Regular Board Meeting
 - b. Treasurer's Report Treasurer
 - i. Through December, 2025
 - ii. Confirmation re: January contractual payments to City
(.85 Tax turnover + \$25K RRV stipends)
 - c. Tabled Items from Chief's Report Chief Janes
 - i. Backfill for current Lt position
 - ii. Conditions of Service report
 - iii. Service area tax gap
 - d. Correspondence (informational)
 - i. Meeting notifications
[Evvnts | Gazettetimes.com](#)
Emails sent to our distribution list
Posted on CorvallisRFPD.Com
 - e. Old Business Items (informational)
 - i. Website policy update-changes approved; in-process (Hagler)
 - ii. Generator enclosure paint-follow up in spring
 - iii. Decide on parking lot resurfacing after landscaping is completed
 - f. Board Calendar Items for January & February
January
 - i. Appoint Budget Officer & set Budget Committee meeting date* (Board)
 - ii. Local Budget Law: see law changes, attend workshop (Treasurer)
 - iii. CFD annual report on District-owned apparatuses' condition due** (Chief)
 - iv. Send to the City a copy of the Liability Insurance certificate (per contract) (Chair)
 - v. Annual review of Financial Policy (Treasurer)*
 - vi. Open House: get date and plan; suggest topics for Hot Topics (Board/Chief)
*See New Business
**Probably not necessary in Jan. 2026

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February

- i. Appoint Budget Committee members (Board)
- ii. Set Budget Hearing date (Board)
- iii. Notice requirements for Budget Hearing & Committee dates (Treasurer/Chair)
- iv. Review Hot Topics material (Chair/Board)
- v. SDAO Annual Conference (Board—no attendees this year?)
- vi. Confirm Apparatus insurance & reg is current w/ cards in vehicles (Vice-Chair)
- vii. Open House-continued plans as needed; review Hot Topics (Chair/Board)

5. Fire Chief's report

Chief

- a. Incident reports
- b. Emergency Managers' reports
- c. Locke Fire Station - Lt's report
- d. Intern of the Year proposal
- e. Phoenix G2 Proposal
- f. Bees at Evacuation route

6. New Business

- a. Topics for Hot Topics (Board/Chair)
- b. Schedule Strategic Planning Meeting dates for after Triton report release (Board)
- c. Consider meetings the 3rd Weds. of the month? (Board)
- d. Appoint Budget Officer, set Budget Committee Meeting date (Board)
- e. Website Accessibility proposal (Johnson)
- f. Approve liability insurance renewal (Conder)
- g. Annual review of Financial Policy (Treasurer)
- h. Informational items:
 - i. Streamline acquired by CivicPlus
 - ii. Palo Alto Firewall renewed

7. Old Business

- a. Public Records policy update (Hagler/Johnson)
- b. Website Accessibility proposal (Johnson)
- c. Landscaping (O'Donahue)
- d. Jet pump replacement update (O'Donahue)
- e. Seismic repair grant update (Taylor)
- f. Solar grant proposal-Tabled until there are updates (Taylor)

8. Other Matters

- a. Concluding thoughts
- b. Close regular meeting.

Chair