

Minutes of CRFPD Regular Business Meeting

August 31, 2022

Attending Board Members: Bob Conder (Chair), Don Barton (Vice-Chair), Phil Sollins, Alex Polikoff (Secretary), Tony O'Donahue (Treasurer)

CFD (Corvallis Fire Department) – Chief Ben Janes

- A. There being a quorum present, the Regular Meeting was called to order by the Chair at 7:00 PM. The meeting was held remotely via Zoom due to Covid pandemic considerations.
- B. Introductions & Public Comments – Heidi Hagler attended and reported cleaning up around the Fawnee cistern. She also commented on the presentation on PSPS (Public Safety Power Shutoff) by Consumers Power; 28 attended the session, with positive feedback from public. She also reported a recording of the presentation will be made available.
- C. The minutes of the last Regular Meeting were accepted by unanimous consent as presented by the Secretary.
- D. Treasurer's report – O'Donahue reports items of note were a payment was made to the City for last fiscal year and that scholarship checks were handed out. The report was accepted by unanimous consent as presented by the Treasurer.
- E. Fire Chief's report - Chief Janes reported on the 18 acre fire in Blodgett and participation by the CRFPD tender, and he stated the grant for tender staffing is helping establish resources in the event of wildfire. CFD is working on updating mutual aid resources within the county and with Lane County. He also reported on the controversy over the recent Oregon fire risk map, and that it was retracted pending further work. Janes stated it looks like hosting of an EMT class in Corvallis will proceed. Lateral hiring of firefighters is also proceeding. The remodel of Station 3 in the City has been approved, and groundbreaking is anticipated in October.
 1. Social Media Proposal – Janes reports that the City should be more active on social media over the next several months. Conder and O'Donahue will investigate the possibility of establishing a CRFPD social media account.
 2. Incident reports – One fire was reported in the District, out of a total of 56 calls for service for the month of July.
 3. Fire Marshal's report – no report.
 4. Locke Fire Station/Lt. Gurule's report - The Volunteer Fire Academy will be starting September 6.
- F. Correspondence
 1. Meeting notifications – This was done via the following:
 - a. [Events | gazettetimes.com](https://www.gazettetimes.com)
 - b. Emails sent to distribution list
 - c. Posted on the Corvallis RFPD website
- G. New Business
 1. SDAO/SDIS Best Practices – The Board discussed Directors participating in training courses in order to qualify for additional insurance premium discounts for the District.
 - a. Planning and Prioritization – Heidi Hagler will be assisting with this effort.
 - b. Legislative Advocacy Policy – Conder reported SDAO is pushing this. Discussion followed, with some members voicing opposition to adopting such a policy.
 2. Public Comment policy – Conder reports that the Corvallis City Council has a new policy allowing for longer public comment time; discussion followed on length of time for public comment at District Board meetings.
 3. Backflow quotes from Stutzman – Polikoff moved that the Board authorize Polikoff to spend up to \$4000 for repair or replacement of the backflow preventer at Locke Station, Barton 2nd, and the motion passes unanimously.
- H. Old Business
 1. Streamline quote for website – Conder reports that the quote was \$200/month for website services. Conder would like to start the service to see how well they perform; there was no objection from the Board.

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2. Locke WiFi Speed – Conder asked CFD about getting increased speed for the office at Locke. Conder will follow up to see if the City or Comcast can implement
3. Lt. Gurule’s request for another telephone number for public use – Stacy at the City of Corvallis will handle this request.
4. Locke Generator replacement and Solar Panel installation – Polikoff reports he is waiting on a more formal proposal from the civil engineer before authorizing the structural engineering work for the generator replacement project. Polikoff will look at new legislation (Inflation Reduction Act) for potential financing options for solar panels. Chief Janes will investigate other funding sources that CFD utilized for solar panel installation at City fire stations.
5. Purchase of new radios – This discussion was tabled at the last Regular Meeting. Chief Janes will follow up at the next meeting on several questions posed by the Board.
6. Review Baseline & Scenario spreadsheets as updated – This will be done by the Board individually and feedback given to Heidi Hagler.
7. Insurance Coverages – Sollins expressed concern about the true cost of natural disasters; he found FEMA did not cover truck or station loss in the Holiday Farm fire. Sollins will continue to investigate and report back to the Board.
8. Review Board Calendar for August & September

August

- a. KB&A audit - turn over records.
- b. Watch for Linn County and Benton County tax receipts - calculate contract payment to be audited by KB&A.

September

- a. Scholarships - prepare and distribute checks.
 - b. Submit Budget LB50s and Budget Resolutions to Benton County & Linn County Clerk’s office by the 30th.
 - c. Contract field mowing with Cutaway Inc.
9. CorvallisRFPD.com website updates – The latest meeting minutes, agenda, and notification for the CPI Public Safety Power Shutoff public meeting were posted to the District website.
- I. Other Matters
1. Set time and date of next meeting – this was set for September 28th at 7:00 PM.
- J. There being no further business to conduct, the Regular Meeting was closed at 9:04 PM by the Chair.