

Minutes of CRFPD Regular Business Meeting

June 28, 2023

Attending Board Members: Bob Conder (Chair), Don Barton (Vice-Chair), Phil Sollins, Alex Polikoff (Secretary), Tony O'Donahue (Treasurer)

Corvallis Fire Department (CFD): Chief Ben Janes

1. There being a quorum present, the Regular Meeting was called to order at 7:00 PM by the Chair. The meeting was held remotely via Zoom.
2. Introductions & Public Comments – Dave Busby (Corvallis Emergency Manager), Leo Williamson (Oregon Department of Forestry), Heidi Hagler, John Taylor, Marion Beers, Deb Sikich, Carolyn Mayers and Ann Eissinger attended. John Taylor recommended better messaging regarding fire danger including the boundaries of the ODF Patrol District, within which fireworks are not permitted during fire season.
3. Wildfire Risk in Benton County – Dave Busby gave a presentation on wildfire planning efforts and community messaging regarding wildfires. Leo Williamson emphasized partnership between CFD and ODF. Chief Janes emphasizes that there are always days when District is at extreme risk, but more resources are available now per Oregon SB762. Busby stated that OSFM is working through the transition from being part of OSP to reporting directly to the Governor. Busby also reviewed the Zonehaven program features, including the ability to incorporate Linn County areas of CRFPD (Benton County has purchased the program).
4. Fire Chief's report - Chief Janes reported that CFD has 21 firefighters that are probationary, which is a record. CFD is actively recruiting for the Volunteer Academy in September. Janes also reported that Station #5 will continue to be staffed for at least another year as remodeling takes place at Station #2. The final draft of the 2023 Hot Topics newsletter has been completed.
 - a. Potential for replacement of Tender 146 – Chief Janes reports that CFD Ops is now considering the purchase of a single-axle 2,000 gallon tender rather than the existing larger tender for mobility reasons and will be making a recommendation soon.
 - b. Incident reports – There were 40 calls for service in the District for the month of May, with no fires being reported.
 - c. Fire Marshal's report – Chief Janes states that Safetytown (public education program) is starting up again.
 - d. Locke Fire Station/Lt's report – Current staffing at Locke is 9 Rural Resident Volunteers (RRVs). The station was out of service for 39 hours since the last report. Engine 136 has been temporarily replaced due to body damage.
5. Minutes of the May meeting – These were accepted as presented by the Secretary by unanimous consent.
6. Treasurer's Report – O'Donahue reports that major transactions for May were the scholarship checks issued to the RRVs, and that the District is operating well within its budget. The full report was then accepted as presented by the Treasurer with no objection.
7. Correspondence
 - a. Response to the Linn and Benton County Elections – Bob Conder, Heidi Hagler and John Taylor were all elected. Conder certified that all elected Directors were members of the District.
 - b. Meeting notifications
 - i. Notice of the Board Meeting was given via:

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- J. [Events | gazettetimes.com](https://www.gazettetimes.com),
 - K. Emails sent to our distribution list,
 - L. Posted on the District website at [CorvallisRFPD.Com](https://www.corvallisrfpd.com) .
- c. All other correspondence was by email and will be stored as Efiles
8. New Business
- a. Hot Topics newsletter – No objection by the Board to sending out the current version of the newsletter.
 - b. Recognition for departing Board Members – Conder requested that Barton and Sollins attend the next Regular Meeting to be recognized.
9. Old Business.
- a. Oak Creek Evacuation Route – This discussion will be postponed until the July Regular Meeting, as the Benton County Planning Commission will be meeting on this on July 18.
 - b. Comcast & “Network in a box” update/status – Chief Janes will collaborate with Conder in getting the City to move forward on this.
 - c. Locke Generator replacement and Solar Panel installation – Polikoff reviewed the estimate from the general contractor for installation of the replacement generator and fuel sources, and explained potential cost savings. Polikoff moved that the Board authorize up to \$115,000 for work supporting the installation of the new generator at Locke Station. Conder seconds the motion, and during discussion the Board voices support. A vote is taken, and the motion passes unanimously.
 - d. Streamline website – Hagler reports she is ready to load the latest changes reflecting fire resources.
 - i. Updates to [Corvallisrfpd.com](https://www.corvallisrfpd.com) – This was updated with the link and Agenda to the June Regular Meeting.
 - ii. Use of a .gov site, webinar – Conder reports he is submitting the paperwork to move this forward, but the process will take several months.
 - e. Review Board Calendar & Locke Maintenance schedule – Conder reviewed calendar items for June, including the District budget resolution being submitted to Linn and Benton Counties.
10. Other Matters
- a. SDAO Board member training – Conder reviews offer of training for new Board members.
 - b. Set time and date of next meeting – This was set for July 26th at 7:00 PM. The meeting will be held in person at Locke Station.
 - c. There being no further business to conduct, the Regular Meeting was closed at 9:00 PM by the Chair.