# Final Minutes of the CRFPD Regular Business Meeting
# August 19, 2026

**Board Members attending:** Heidi Hagler (Chair), Bob Conder (Vice-Chair), Christy Vale (via ZOOM), Tony O'Donahue (Treasurer), John Taylor (Secretary)

**CFD** – Kevin Fulsher, Deputy Fire Chief, Corvallis Fire Dept.

**Agenda**

1. Call to order - Being a quorum present, the Regular Meeting was called to order at 6:02pm by the Chair.

2. Introductions & public comments: Attending Peter Sikich (community member interested in fire at Fitton Green), Ann Eissinger (Oak Creek valley community volunteer fire preparedness communicator – also interested in the Aug. 10th Fitton Green fire and response to it), Catherine Biscoe, a member of the Benton County Planning Commission observing CRFPD but here as a curious citizen.

   Mary and Mark Carleton CRFPD residents that want their property annexed into CRFPD and be on the tax rolls that support CRFPD will be added as a late agenda item.

   Kevin Fulsher, CFD then engaged in communication with Ann Eissinger regarding concerns she brought forwards e.g. the response time. Eissinger stated that it took more than 15 minutes for an on-site response and was interested as to why no sirens were used or high speed to get to Fitton Green, noting the potential for fire spread from afternoon winds and that the opportunity for a shortened response time if Station 5 on Walnut was re-opened.

   Kevin Fulsher was the battalion chief at the time of the call for the Fitton Green fire. (video 34:30) Fitton Green is actually within Oregon Department of Forestry's (ODF) jurisdiction and when the call came in from dispatch Fulsher reached out to ODF. Later, Fulsher spoke with ODF's local district forester Leo Willamson about this event. ODF dispatched multiple trucks, leadership and crew and Corvallis' CFD sent a Type 3 brush truck. The fire was human caused, and appears to be as reported, a disposed cigarette that was attempted to be put out on a wooden bench at the crest of Fitton Green. Some of the bench was burned. The call's description did not warrant the additional risks to the public for light, sirens and speed to reach the fire (a code 3 response). Fulsher made that call as the most appropriate response. Citizens were on site at the fire's location and were dumping drinking water bottles on the smoldering scene. ODF will lead any further investigation as warranted. However, in the scenario currently understood as the cigarette, don't expect a DNA analysis and attempted tracking of that individual, as that overall effort doesn't weigh well against the event's actual outcome. The fire the same day in Wren was an equipment failure and not related.

3. Late agenda items

# Final Minutes of the CRFPD Regular Business Meeting
# August 19, 2026

a. Streamline rising costs noted by other governmental bodies and will be discussed at Corvallis city council August 20th 2026.
b. Annexation request by Mary and Mark Carleton; (video 00:10:00) Hagler moved that the Board accept the petition for annexation into CRFPD, Conder seconded and the motion passed unanimously. Hagler signed the petition for the applicants as the representative of CRFPD.
c. Request from SDAO presented by Conder, to be covered later as item 6h.

4. Consent Agenda – Conder moves to accept the consent agenda, Taylor seconds and the motion passes unanimously.

a. Meeting Minutes: Secretary
   July 15, 2026 Regular Board Meeting
b. Tabled Items from Chief's Report Chief Janes
   i. Backfill for current Lt position
   ii. Service area tax gap
c. Correspondence (informational)
   Meeting notifications
   Evvnts | Gazettetimes.com,
   Emails sent to our distribution list
   Posted on CorvallisRFPD.Com
d. Old Business Items (informational)
   i. Website policy update-changes approved; in-process (Hagler)
   ii. Schedule Strategic Planning Meeting dates for after Triton report release (Board)
   iii. Public Records policy update (Hagler/Johnson)
   iv. Blacktop resealing (pending seismic grant outcome)
f. Board Calendar Items for August & September
   *August*
   i. Submit records to auditor (Treasurer)
   ii. Watch for Linn & Benton County tax receipts, calc City payment for audit (Treasurer)
   iii. Review all policies (except Financial; done in January), suggest updates (Board)
   *September*
   i. Prepare and distribute scholarship payments
   ii. Submit LB 50s and Budget Resolutions to BC & LC County Clerks by 9/30
   iii. Annual check of panel connections

g. Next Regular Monthly Meeting: September 16, 2026, 6:00

5. Fire Chief's report (see attached below)
   a. Incident reports
   b. Emergency Managers' reports

# Final Minutes of the CRFPD Regular Business Meeting
# August 19, 2026

c. Locke Fire Station - Lt's report
d. New water tender update. It was noted that the exhaust system for the old tender will not work for the new tender, so some modifications will be necessary. Hagler asked that this discussion be carried over into the discussion about facilities management.
e. Conditions of Service report (AJ Triton) – Under technical review.
f. Minutes associated with the Chief's report (attached below) 1st bullet on Digital Alerting update. The Phoenix G2 system that Station 6 (Locke Station – Lewisburg) is about to install will be a full integration to match Corvallis' FD capabilities. To have the area wide system operate at peak capability as designed, Corvallis will be updating infrastructure that they own and maintain with microwave repeaters on Marys Peak, and Vineyard Mountain which will tie together with one frequency for a dispatch channel. Once complete, approximately 2-3 months out, this line-of-sight communications capability will improve response times. The Phoenix G2 system installed at Locke can be installed and tested without the microwave upgrade being complete and will work with two-tone capabilities.

6. New Business
   a. Seismic Repair Grant - Taylor shared that CRFPD was not awarded a grant but the benefit cost ratio (BCR) a metric used by the state as an indicator for an award was very good. CRFPD will be applying for this grant again in '27, led by Taylor with the Board's thanks.
   b. Disposition of replaced tender (Hagler/Conder) – Conder shared the review work done by Yencopal of the Benton County garage/shops and himself compared our tender to others on the market. Following review, Taylor made a motion that we should offer our tender with a reserve amount of $98,000 managed by Benton County shops to manage the posting and sale, O'Donahue seconded and the motion passed with 4/5 directors. Conder voted no voicing that he thought the reserve was too low.
   c. Bob Fenner Proposal (Facility Mgmt, G2 Phoenix Project) – Following a meeting with Hagler, Chief Janes, and Deputy Chief Fulsher, Fenner offered a consistent plan documented in spreadsheets to maintain Station 6 similarly to the Corvallis stations. The plan, needs, schedule, bids for work and project management could all be provided by Fenner at an $80/hr rate. He has the capability to immediately work to upgrade the bay exhaust as well. O'Donahue moved to engage Bob Fenner based on the exhaust system as project manager to not exceed $1k in his fees to manage bids, contractor award and installation for the exhaust project installation. Taylor seconded and the motion passed unanimously. O'Donahue moved and Hagler seconded to have a $ 20k budget for the materials and installation of the bay's tender exhaust system. This proposal with the program management proposal allows as soon as possible exhaust upgrade without reconvening the board. (video 1:19) O'Donahue moves to open negotiations with Fenner as a contract for an ongoing facility/project manager position supporting CRFPD, Conder seconds, and the motion passes unanimously. O'Donahue/Hagler will work together on the contract.

# Final Minutes of the CRFPD Regular Business Meeting
# August 19, 2026

d. Annual Policy Review Discussion/Plan (Board) – Hagler looking for board members to re-read manual as adopted by the board October 2025. With Conder's consent, Hagler asked that proposed changes be send to Conder no less than one week prior to Sept 16th meeting.
e. 49th St annexation (informational)
f. Station 6 Bay: Apparatus Exhaust System. This was discussed in the context of the Bob Fenner's proposal.
g. Streamline: Hagler discussed our Streamline fees with the Philomath Board Chair and learned their cost for the service doubled. They reached out to SDAO and learned SDAO is hearing similar stories and is looking at two new competitors to list as resources. Hagler will discuss those additional options with Vale.
**h.** SDAO has a call to action to contact our legislators in Washington to support H.R.2766 - Special District Fairness and Accessibility Act that would require the Director of the Office of Management and Budget to issue guidance to agencies requiring special districts to be recognized as local government for the purpose of Federal financial assistance determinations. Conder moved that the board sign a form letter provided by SDAO to our representatives, Hagler seconded and the motion unanimously. Conder agreed to take the lead on getting the letter signed.

7. Old Business
   a. Ethics training & SDIS Best Practices-complete? Conder shared reminder for Vale to complete ethics training.
   b. Landscape information on website (O'Donahue/Vale) – no update

8. Other Matters
   a. Concluding thoughts
   b. Close regular meeting - Conder moves to close the meeting at 8:00pm, and Taylor seconds. The motion passes unanimously.

The video recording of this meeting is available at the below URL:

**Shareable link:**
https://us02web.zoom.us/rec/share/GJCKB40UhUYh_RNTrJrWCFZJnUpuCJ0c4jVCfArwkIZ_h1q4g4BluJIK_RwIm1qz.xH7LkTigWd2aNTrX
**Passcode:** ?hk3pWMy
View in Zoom

Emergency Managers Report

Emergency Manager report for Aug 26 review.pdf

# Final Minutes of the CRFPD Regular Business Meeting
# August 19, 2026



CRFPD_ChiefsReport_082026.pdf



CRFPD 07_26 Monthly Treasurer report.pdf