

Minutes of CRFPD Regular Business Meeting

January 25, 2023

Attending Board Members: Bob Conder (Chair), Don Barton (Vice-Chair), Phil Sollins, Alex Polikoff (Secretary), Tony O'Donahue (Treasurer)

Corvallis Fire Department (CFD) – Chief Ben Janes

1. There being a quorum present, the Regular Meeting was called to order at 7:00 PM by the Chair.
2. Introductions & public comments - Tom Menshik, Heidi Hagler and Sarah Grotelueschen (new Vineyard Mountain Road District president) attended. No public comments were offered.
3. Minutes of last meeting – These were accepted as presented by the Secretary with unanimous consent.
4. Treasurer's Report – O'Donahue reports that major expenditures were audit preparation and fire alarm inspection. He also noted sufficient funds for anticipated transfers into Equipment Reserve and Capital Reserve funds. Conder moved to transfer \$700,000 from the General Fund into the specified funds (see Resolution), O'Donahue seconds. The motion was approved unanimously.
5. Fire Chief's report - Chief Janes reports that the Corvallis City Council increased the Public Safety Fee and will increase firefighter staff as a result. He stated that CFD lost a historic number of firefighters in the last year, but have 11 probationary firefighters from the Fire Academy. Chief Janes thinks CFD will be able to hire between 7 and 13 firefighters by March, and that CFD has applied for several OSFM grants. The Type 3 brush rigs ordered for the District look like they have been moved up in the construction schedule. Zonehaven is currently being assessed during the trial period. He is hoping for the Station 3 remodel to be complete by September.
 - a. Incident reports – There were 41 calls for service responded to in the District.
 - b. Fire Marshal's report – There was one presentation in the District with 25 attendees.
 - c. Locke Fire Station/Lt.'s report – Current staffing at Locke is 11 Rural Resident Volunteers. The Station was out of service for 5.5 hours for the month of January.
6. Correspondence
 - a. Meeting notifications – These were sent via:
 - i. [Events | gazettetimes.com](#)
 - ii. Emails sent to distribution list
 - iii. Posting on the District website (CorvallisRFPD.com)
 - b. Benton County Elections Department – A packet was received via mail.
7. New Business
 - a. May Elections – Conder reports that 3 positions (Conder, Sollins, and Barton) are up for election this coming May.
 - b. Update on Brush Rig purchase – The vehicle manufacturer asked the District if we would like to purchase two alternate rigs (with more capability than those we ordered) in order to receive them much quicker than the scheduled delivery date. Conder and O'Donahue approved the additional \$10K cost. It is hoped that the new rigs will arrive by the end of the year.
8. Old Business
 - a. SDAO Annual Conference – Conder reports that the Conference is available both in-person and virtually for Board members.

Minutes of CRFPD Regular Business Meeting

January 25, 2023

- b. Incorporation of Treasurer's proposal into the Financial Policy – Conder moves that the Board adopt the revised CRFPD Financial Policy (see attached) that incorporates suggestions made by O'Donahue. Sollins seconds the motion, and it passes unanimously.
 - c. Revisit resolution to transfer funds from the General Fund to the Reserve Funds – This was approved (see Treasurer's Report above).
 - d. Oregon OSHA Consultation Report – Conder and Deputy Chief Fulsher met with the OSHA representative; he reported that Locke Station was in pretty good shape. Two items need to be reviewed; the wet turnout hoist and an annual review of the Safety Committee policy. Conder reports that an engineer was contracted to review the hoist capability.
 - e. Streamline website update - Conder reports that the website went live this month. Polikoff moved that the "Best of Corvallis" page be removed from the website as it is not an actual award. Barton 2nd the motion; Polikoff, Barton, Sollins and O'Donahue vote for, Conder votes against, the motion passes.
 - f. Comcast Speed and Cost Issue – Conder reports that Comcast has changed administrators recently; he is hoping to get more info on increasing internet speed at Locke, and will get back to the Board on it next month.
 - g. Locke Generator replacement and Solar Panel installation – Polikoff reports that the ODOE grant period is open and he will be submitting an application for solar panel funding before the closing date. Polikoff reports that he is still waiting on drawings and construction estimates on the generator replacement but that there is a long lead time on generator manufacturing; he expressed concern on the delay and would like to move ahead. Polikoff reports the generator service tech has questioned the reliability of our existing generator during an extended outage. Polikoff moved that the Board authorize the purchase of a dual fuel replacement generator for Locke station in the amount of \$34,000; Sollins seconds the motion. Discussion followed. Barton would like to authorize it as a complete project; Polikoff reports that total project cost is not available yet. Vote is taken; Sollins & Barton abstain, Conder, O'Donahue and Polikoff vote yes, the motion passes.
 - h. Review Board Calendar – Conder reviewed January items with the Board.
9. Other Matters
- a. Set time and date of next meeting – This was set for February 22nd at 7:00 PM via Zoom.
 - b. There being no further business to conduct, the Regular Meeting was closed at 9:07 PM by the Chair.