Final Minutes for Regular Business Meeting
September 16, 2026

Board Members Attending: Heidi Hagler (Chair), Bob Conder (Vice-Chair), Christy Vale (excused absence), Tony O'Donahue (Treasurer), John Taylor (Secretary)

CFD – Chief Ben Janes

Agenda

1. Call to order- Being a quorum present, the Regular Meeting was called to order at 6:00pm by the Chair.

2. Introductions & public comments – Michael Miller (present on Zoom), Benton County Commissioner present officially, Gabe Shepherd; Nancy Wyse

3. "Greenberry Gap" Update — Commissioner Shepherd

   A new state law [ref. ORS 478.702] helps to provide defined structural fire fighting capabilities to within seven [road] miles of a fire station. The law allows property owners within that area to decline an otherwise automatic annexation into a fire district and its tax base, but if a fire occurs and is responded to, the responding fire departments may charge for service costs to the limits of the new ORS which can be substantial. Commissioner Shepherd explained that Districts bordering the Greenberry Gap e.g. CRFPD, Monroe Rural Fire Protection District and Philomath Fire & Rescue will be redrawn using Benton County's GIS system to check the seven road mile range from organizations' fire stations which likely will cover most of the "Greenberry Gap".

   Commissioner Shepherd shared that Benton County plans to generally follow Douglas county's lead in writing letters to their constituents that have been newly annexed into fire districts. The letters will include details of what the law allows for and how the county is implementing it. The tentative schedule is January of '27 to have the districts redrawn, and send out Benton County's version of the Douglas County letter.

4. Late agenda items - none

5. Consent Agenda – Conder moves to accept the consent agenda w/o the minutes that were not ready to review by all ahead of time. O'Donahue seconds and the motion passed unanimously.
   a. Tabled Items from Chief's Report — Chief Janes
      i. Backfill for current Lt position
      ii. Service area tax gap
      iii. AJ Triton report (in technical review phase)
   b. Correspondence (informational)
      Meeting notifications
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Emails sent to our distribution list
Posted on CorvallisRFPD.Com

c. Old Business Items (informational)
   i. Website policy update-changes approved; in-process (Hagler)
   ii. Schedule Strategic Planning Meeting dates for after Triton report release (Board)
   iii. Public Records policy update (Hagler/Johnson)
   iv. Blacktop resealing (Bob Fenner to review)

f. Board Calendar Items for September & October

September

   i. Prepare and distribute scholarship payments
   ii. Submit LB 50s and Budget Resolutions to BC & LC County Clerks by 9/30
   iii. Annual check of panel connections (Fenner?)

October

   i. 4a's on tax collection due from LC and BC; prep for budget process
   ii. Check w/ CFD-Fawnee Cistern winterized?
   iii. Schedule Auditor meeting for Nov (or Dec)
   iv. Review Stn Maint Schedule with LT
   v. SDIS Best Practices due in Nov.

g. Next Regular Monthly Meeting: October 21, 2026, 6:00

2. Fire Chief's report (See Attached) Chief
   a. Incident reports
   b. Emergency Managers' reports (attached)
   c. Locke Fire Station - Lt's report (see attached as part of the Chief's report)
   d. New water tender update
   e. Conditions of Service report (AP Triton) – CFD hopes to provide a response to the technical draft by October. A short discussion then ensued as to when a CRFPD strategic meeting may take place and that was loosely set as after the 1st of next year, 2027.

3. New Business
   a. Bob Fenner Projects [Fenner as present to join our meeting by 6:30pm]
      i. Apparatus Bay Exhaust System – Following a review of the bids, Conder moved that we follow Fenner's recommendation to use Salty Peak as the vendor to upgrade the bay exhaust system as per the original quote written that covered all CFD stations and make modifications as required to repair/protect the "system on" switches located near the exhaust to truck attach point. Taylor seconded and the motion passed unanimously. In a previous meeting, the board had approved up to $20k for hardware and installation for this project. Quoted costs from the original six CFD stations' quote was still honored by

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Salty Peaks. See recording covering this topic at 38:45 – 49:09. Hagler mentions the quotes at 47:13 with Benz Air range of $17k - $90k, and our choice of Salty Peaks at $13k. A motion was taken at 43:22 and completed with the unanimous vote at 49:05.

ii. Intercom (Tap Out) system repair & G2 Phoenix Alerting System – Fenner gave a current status update. There is an intermittent issue within the tap out system controller and Fenner believes it is not reliable over the long-term. The fix is the G2 Phoenix system, but the current base package planned didn't include sufficient lights for the reader board on the south side of the bay, and more I/O is needed to support the reader board. In addition, three new speakers and finish trim around the 1 ¼" protrusions into the rooms will be warranted. Hagler is reviewing the costs for Phoenix and its implementation.

iii. CRFPD-Fenner Contract Status & charges to date. Taylor moves to extend project management relationship provided by Fenner to procure and install G2 Phoenix system to an amount of $2k. Hagler amended to have Fenner notify the Board if getting close to the $2k. Taylor accepted the amendment, Conder seconded and the motion passed unanimously.

iv. Next steps – It was noted that if Fenner's concerns comes to pass, miscellaneous costs beyond original equipment scope (e.g. drywall, ceiling tiles, T-bar boxes for tiles, etc.) they should be brought to the board's attention asap for review.

b. Review proposed changed to Board Duties & Responsibilities Manual – team action item

4. Old Business
   a. Ethics training & SDIS Best Practices-complete? Conder to discuss with Vale.
   b. Landscape information on website (O'Donahue/Vale) Move to tabled?

5. Other Matters
   a. Concluding thoughts
   d. Close regular meeting – Conder moves to close the meeting at 7:36pm, and O'Donahue seconds. The motion passes unanimously.

CRFPD_ChiefsReport_092026.pdf

Emergency Manager report for Sept 26 rev

The video recording of this meeting is available at the below URL:

Shareable link: https://us02web.zoom.us/rec/share/N32oFN53-D0OTixYu_8seJG2fYH-UYfzixzfOwNzkhrYNDWVK_JnbwuS9kkv5iEm.mMCTv3PwltkWfOS2
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