

Minutes of CRFPD Regular Business Meeting

March 18, 2026

Board Members Attending: Heidi Hagler (Chair), Bob Conder (Vice-Chair), Christy Johnson, Tony O'Donahue (Treasurer), John Taylor (Secretary)

CFD – Chief Ben Janes

Agenda

1. Call to order: Being a quorum present, the Regular Meeting was called to order at 6:53pm by the Chair. This meeting immediately followed the 6pm Budget Committee meeting.
2. Introductions & public comments
 - a. Public present: Jeff Merten, Diana Myers, Alex Polikoff, Chris Wicke (no comments)
3. Late agenda items – none offered
4. Consent Agenda – Conder moves to accept the consent agenda, O'Donahue seconds and the motion passes unanimously.
 - a. Meeting Minutes: Secretary
 - i. February 18, 2026 Regular Board Meeting
 - b. Treasurer's Report Treasurer
 - i. Through February, 2026
 - c. Tabled Items from Chief's Report Chief Janes
 - i. Backfill for current Lt position
 - ii. Conditions of Service report
 - iii. Service area tax gap
 - d. Correspondence (informational)
 - i. Meeting notifications
[Evvnts | Gazettetimes.com](#)
Emails sent to our distribution list
Posted on CorvallisRFPD.Com
 - e. Old Business Items (informational)
 - i. Website policy update-changes approved; in-process (Hagler)
 - ii. Generator enclosure paint-follow up in spring
 - iii. Decide on parking lot resurfacing after landscaping is completed
 - iv. Schedule Strategic Planning Meeting dates for after Triton report release (Board)
 - v. Seismic repair grant-tabled until there is an update (Taylor)
 - f. Board Calendar Items for March & April
 - March*
 - i. Volunteer Insurance (if needed?)-Hartfold (Chair)—moved to New Business
 - ii. Budget Committee Meeting, Propose Budget
 - iii. Open House & Hot Topics-Continue plans as needed (Chair/Board)
 - April*
 - i. Publish Budget in Gazette-Times w/in window-Budget Officer

Minutes of CRFPD Regular Business Meeting

March 18, 2026

- ii. Hold Budget Hearing (no resolution until June meeting)-Budget Officer
- iii. Submit Appropriations Resolution & LB 50 to BC & LC Assessors-Budget Officer
- iv. Publish Hot Topics and mail postcards- CFD (Bd for website)
- g. Next Meeting: April 15, 2026: 6:00 Budget Hearing, followed by the Regular Meeting. Wildfire Awareness and Safety Event April 25, 10:00-1:00.

5. Fire Chief's report (please see the attached .pdf report as shared by the Chief)

- a. Incident reports
- b. Emergency Managers' reports (none)
- c. Locke Fire Station - Lt's report. Zero percent out of service time for station 6 in February which was outstanding, but that will be impacted due to the loss of three crew leaders to CFD full time positions and out of service time will likely increase.
- d. Phoenix G2 Proposal – Janes reviewed the purpose and importance of the Phoenix G2 alerting system and proposal, noting that it has already been installed in Stations 2, and 3. Janes shared during the discussion, the \$105k proposal includes materials, installation and contingency. Hagler moves and Taylor seconds to adopt the Chiefs proposal for Station 6 to be upgraded to the Phoenix G2 alert system with a budget of \$105k with the caveat that if the amount exceeds the budget the Chief will return to the board before going forward. The motion passed unanimously. (7:00 – 7:10pm).
- e. The new CRFPD tender is being constructed in a timely manner.

6. New Business

- a. Volunteer Insurance on Board Calendar. Still needed? Hagler questioned whether this item is still needed on the Board Calendar. Janes affirmed that it is not. Hagler will remove it from the calendar.
- b. Stratton annexation (Informational; emailed previously) Chair

7. Old Business

- a. Public Records policy update (Hagler/Johnson) – no new update
- b. Landscaping - O'Donahue updates that the installation is essentially complete with just a few more plants to go in. O'Donahue is currently contracting for the next three months maintenance while looking for additional long term maintenance quotes. O'Donahue is working on a webpage which will explain the project and identify plants via a landscaping layout map. Discussion included public input that potentially having an in-situ plant identification plaque next to each plant could be useful. Consensus was reached to allow the plants to grow a season or so and review the labeling question again. The overall project is being covered in the Hot Topics web based CRFPD newsletter.
- c. Jet pump replacement update - O'Donahue reports complete and under budget. Contractor was Stutzman.

8. Other Matters

- a. Concluding thoughts

Minutes of CRFPD Regular Business Meeting

March 18, 2026

- i. Open House Saturday April 25th 11am – 1pm. Postcards are going out twice, Friday 3/20, and the week of April 13th. Emails will be sent as well.
- ii. Burn permit process has changed. Some issues noted by Taylor on the call-in recording will be emailed to the Chief. To ensure CRFPD stays in lock step with the city and County, the CRFPD website points to their websites. Burning within CRFPD has been conditionally allowed since March 1, 2026 pending review of each new day's update.
- b. Close regular meeting. Move to close by Conder, seconded by Hagler, the motion carried unanimously and was closed by the chair at 7:33pm.

Chief's report



CRFPD_ChiefsReport_032026.pdf

The video recording of this meeting is available at the URL:

Duration: 01:28:44

Shareable link: https://us02web.zoom.us/rec/share/FIH81b83UgOoD0b98kSdddU-hZL1-7cB3II00oF_ZnnRwATBITGdaYE_uu3QLNNa.z6ogCGZTFFmc2OGB

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